

## **MS/HS Curriculum Writer**

Evans Newton Incorporated (ENI) a 35 year old nationally respected educational consulting company in Scottsdale, AZ is seeking experienced teachers for full-time only as a MS/HS Curriculum Writer. Full time positions must be located in our Scottsdale, AZ office.

ENI provides proven curriculum solutions to support student success, teacher effectiveness and the needs of school administrators. Working with school districts nationwide, ENI is dedicated to giving every student the opportunity to succeed.

An ideal candidate will have the following essential functions, skills, knowledge & experience & will email a cover letter, resume and salary requirements to Susan Mounts at [cbcwsci0901@yahoo.com](mailto:cbcwsci0901@yahoo.com) or fax to (480) 951-2895. Due to high volume of resumes only candidates meeting or exceeding the following requirements will be considered. PLEASE DO NOT APPLY IF YOU DO NOT MEET THE REQUIREMENTS.

### Responsibilities

- Create original assessments and assessment items
- Research indicated objectives and passage materials
- Research, create and rework original passages
- Analyze and interpret state standards
- Content edit other writers' assessments
- Analyze content quality and readability levels of passages

### Skills, Knowledge and Experience

- 5 years teaching experience in **HS or MS Science or MS Math required**
- BA required (Master's preferred) preferably in Education with focus on science of math
- Experience in curriculum design a plus
- Ability to multi-task, prioritize and organize multiple projects/tasks concurrently while meeting required deadlines and adhering to company and department procedures
- Strong cognitive skills and attention to detail
- Ability to work independently and as part of a team in a customer-driven, fast-paced environment
- Strong PC Skills required

Due to high volume of candidates, no phone calls please. Local Candidates for full time positions only, no relocation assistance is available.

Resumes submitted will not be considered without a cover letter and salary history. Competitive salary and excellent benefits package offered to full time employees. ENI is committed to the principles of diversity and equal opportunity. For more information on Evans Newton, please visit [www.evansnewton.com](http://www.evansnewton.com).